*Authors Guideline *

1) For the book – "Living in the 21st Century World: Perspective on Climate Change, Pandemic, and Digital Transformation" Each chapter shall be at least 15 pages long, Arial 11 single-spaced and justified. Where there is the need for a short chapter, please confirm with the project Lead.

2) Key sections should include a synopsis of chapter, introduction, context, field examples, discussion issues, and references. Context shall vary depending on the topic and the author's style of writing.

3) All references shall be current except for seminal articles. Each chapter should have at least 20 relevant references. Use APA 7th edition for referencing.

4) Authors are responsible for any consent and or copyright approval for any insertions, pictures, and images in their chapters.

5) Images should be submitted as Attachment in jpg and tables must be properly referenced and checked for balance/alignment.

6) An author can work on two or more topics.

7) Each chapter topic could be slightly modified to meet the desire of the author - but the content shall be relevant to the entire book project

8) An attempt should be made to cover all segments of the topic with global, regional, and national perspectives and references.

9) Work should be presented in the third person

10) Authors should submit a brief synopsis and outline of their proposed chapters to the Project Team @bookcontributor@waadinc.org for approval before commencing context development.

11) The author is free to engage qualified co-authors in the execution of their segments where it becomes necessary.

12) We anticipate the draft manuscript to be ready in 3 months.

13) Start date for writing of draft 15th February 2022 and expected submission of draft is May 15th, 2022.